



Instructions for making a reservation with Lend Me a Plate (LMAP)

1. Log in or Create User
2. Go to Inventory tab
3. Find first item, click on Reserve
4. Select pick up date on calendar, drop off date will default to 4 days.
 - a. If needed, change the drop off date.

Pick dates for reservation ✕

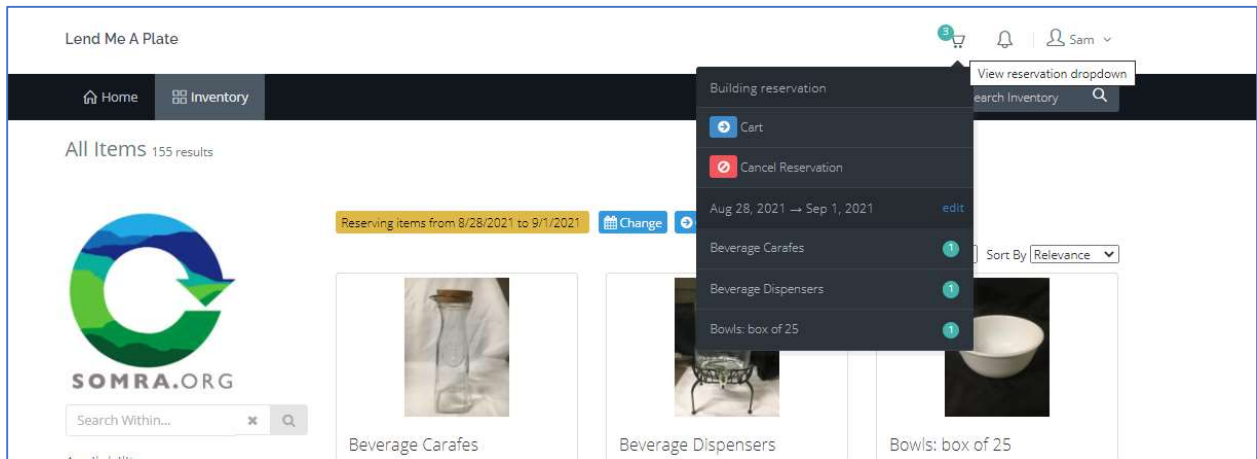
Click on the start and end dates for your reservation. When you're done selecting items, view your cart to confirm and submit your reservation. You can adjust quantities when viewing the cart.

From							To						
August 2021							September 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

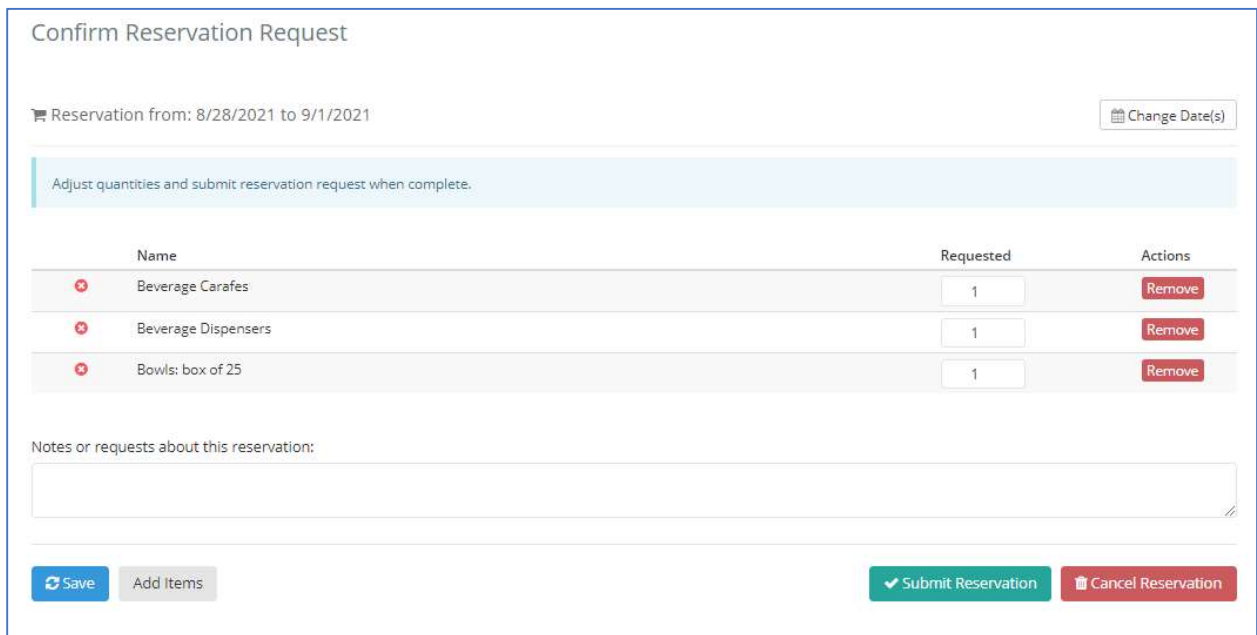
Dates August 28-September 1 (4 days)

Cancel + Add Items Cart

5. Click **+ Add Items**, and a cart is started. Continue searching for other items and click **Reserve**. Items are automatically added to the same cart.
6. Ready to Check out and complete reservation, hover over the cart at the top right. At this point you can Edit the reservation, cancel it or go to Cart to complete it.



7. Confirm Reservation, you may make changes to your reservation at this point as well, save the reservation for completion later or add more items.



8. Reservation Completed, you will receive an email confirmation of your reservation and a LMAP Host will be in touch to schedule a time for pick up. If you have any further questions, please email LMAP@somra.org



My Reservations

Reservation saved

My Reservations Account Loans Transactions

Filter by Status Pending Approved Denied Canceled by user

Show Fulfilled

[Refresh](#)

[Previous](#) Today Tomorrow

Aug 28, 2021-Sep 1, 2021 #142072 Approved

[Cancel](#) [More Actions](#)

#	Name	Quantity
1	Beverage Carafes	1
2	Beverage Dispensers	1
3	Bowls; box of 25	1

[Previous](#) Today Tomorrow